EndNote 8 Update

If you have taken the EndNote Basics class at the Ehrman Medical Library, the functionality remains the same. You do not need to retake the class. To learn the most important changes in EndNote 8 (EN8), please refer to the “What’s New in EndNote 8” section that displays when opening EN8.

Below are a few tips to help you with the trickier items you may not notice.

1. If you have EN5 or EN6 and are upgrading to EN8, make sure that your libraries transfer to EN8. You may have to “copy” and “paste” the libraries. Once done, remove the EN6 program.

2. The connect, import and export icons have changed. As always, read your screen carefully.

3. A paper clip icon appears in the first column of the EndNote fields, this shows links to images. The URL field has been added to the last column. You can change the fields that display in the “preferences”.

4. To change fields that display in the various reference types, use the pull-down menu to see the remaining reference type. The reference types consolidated in one window.

5. The pull-down menu in the “main tool bar” no longer shows the option to go to “other output styles” if you list too many styles. You will have to select additional styles by going to Edit/Output Styles/Open Style Manager.

6. When working with Word, EndNote creates a new folder with the database name.folder. If you are moving between computers / portable hard drives, etc., you may need to copy this folder along with your EndNote Library. When sending the EndNote Library via e-mail, there appear to be no problems opening and using the Library.

7. There is a conflict when using the URL and PDF fields. If you want to link to a full-text document, it appears that you need to put the link in the URL field.

8. When searching PubMed directly, EndNote does not access the NYU SOM IPs. You lose the functionality of linking to library resources through the NYU Health Sciences icon.

9. The Medline filter has an error in the author field. You must update the field.

If you find a new or unusual feature that you would like to have added to this list, please send your suggestion to library@library.med.nyu.edu.

Please use the EndNote 8 “Help” feature as much as possible. However, for additional assistance telephone 212-263-8483 or e-mail library@library.med.nyu.edu