

Lexis-Nexis™ Academic Universe

Lexis-Nexis™ Academic Universe provides full-text access to over 5,600 news, business, legal, medical and reference publications. News sources include international, U.S., state, regional, and local newspapers, magazines, wire services, and broadcast transcripts. Business publications are drawn from business and financial news sources, as well as government and private publications, market research, industry reports and SEC filings. Legal coverage draws heavily on primary source material such as case law, statutes, and regulations, coupled with supporting secondary materials from legal news and law reviews. Medicine and health are covered from the perspective of the extensive news, business, and legal collections with an added collection of full-text and abstracted journal literature. The abstracted journal literature is taken from the National Library of Medicine's MEDLINE database.

Connecting

Via MEDCat	Via E-Resources
<ul style="list-style-type: none"> Go to medcat.med.nyu.edu. Select Title Search. Search for Lexis-Nexis. Click on the link Connect to: Lexis-Nexis academic universe in the catalog record. 	<ul style="list-style-type: none"> Go to library.med.nyu.edu. Under E-Resources, select Biomedical Databases. Scroll down to the entry for Lexis-Nexis in the results list. Click on the Lexis-Nexis Academic Universe link in the list of results.

Searching

Once you are connected to the database you will be directed to the default search screen, a “Quick Info” news search. Other collections can be accessed by selecting one of the options in the left side bar under **Academic Search Forms** (see below), or **Search for Other Information** (see below).

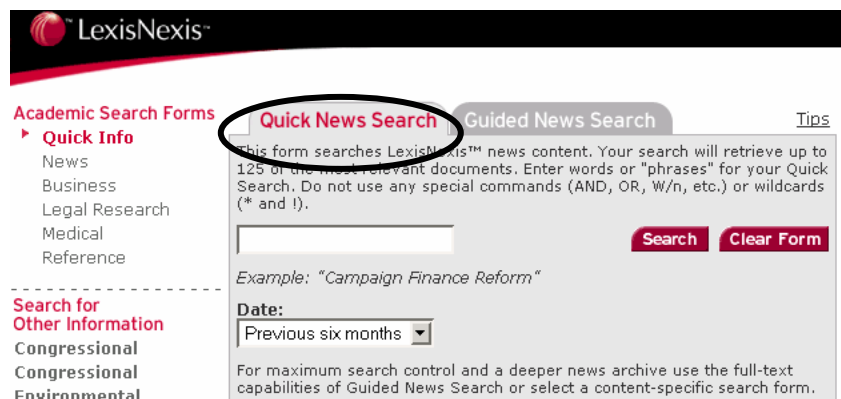
Note: In general, when searching Lexis-Nexis™ you should follow the instructions on each individual search screen, or refer to the [Tips](#) for a particular section.

Academic Search Forms

Academic Search Forms are structured search forms that prompt you to enter search terms and specify search options to perform a search. These forms are available for several of the major collections in the Lexis-Nexis™ suite, including News, Business, Legal Research, Medical, and Reference. Selecting an Academic Search Form will either direct to a search screen or to additional screens of more specific collections. In the latter case, continue to select the collection you wish to search until you are presented with a search screen.

Quick Searching

Quick Search screens are available for the News segments of each of the major database sections. These forms are designed for very simple searches. Quick searches assume a Boolean OR relationship between search terms. The database searches the TERMS field containing indexing terms (similar to subject headings) assigned by indexers, and the HLEAD segment (Headline and Lead Paragraphs) to increase the relevance of the documents retrieved. For more advanced or complex searches, use a Guided Search.



LexisNexis™

Academic Search Forms

- Quick Info
- News
- Business
- Legal Research
- Medical
- Reference

Search for Other Information

- Congressional
- Congressional
- Environmental

Quick News Search | Guided News Search | [Tips](#)

This form searches LexisNexis™ news content. Your search will retrieve up to 125 of the most relevant documents. Enter words or "phrases" for your Quick Search. Do not use any special commands (AND, OR, W/n, etc.) or wildcards (* and !).

Search **Clear Form**

Example: "Campaign Finance Reform"

Date:

For maximum search control and a deeper news archive use the full-text capabilities of Guided News Search or select a content-specific search form.

When you are presented with a Quick Search screen:

- Type a word or phrase in the search box.
- You *cannot* use Boolean operators (AND, OR, NOT).
- You *cannot* use wildcard characters (* or !) to truncate any of your search terms.
- Select the date limit you wish to apply from the drop down Date menu. The default limit is the previous six months.
- Click the **Search** tab beside the search box to execute your search.

Guided Searching

The Guided Search forms direct you through the search process with step-by-step instructions, and also allow you to determine the field(s) in which your terms are searched. Available fields vary from one section of the database to another based on the type of material being searched.

The screenshot shows the LexisNexis website interface. On the left is a navigation menu with categories like 'Academic Search Forms', 'News', 'Business', 'Legal Research', 'Medical', and 'Reference'. The 'Guided News Search' tab is highlighted with a red circle. The main content area is a multi-step search form. Step One: 'Select a news category' with a dropdown menu. Step Two: 'Select a news source' with a dropdown menu and a 'Source List' link. Step Three: 'Enter search terms' with three input fields, each with a dropdown menu for search fields (Headline, Lead Paragraph(s), Terms) and a dropdown for Boolean operators (and). Step Four: 'Narrow to a specific date range' with radio buttons for 'Previous six months' (selected) and 'From: To:'. Step Five: 'Search this publication title(s)' with an input field. At the bottom are 'Search' and 'Clear Form' buttons.

When you select a Guided Search, simply follow the step-by-step instructions on the search form. Be sure to specify the correct Boolean relationship between your terms, and to select the appropriate field(s) in which you wish the term(s) to be searched. When you are finished, click the **Search** tab to execute the search.

Basic Searching

Certain sections of the database (Business, for example) will present you with a Basic search screen allowing you to search using a very simple keyword search. In most instances, especially in the News sections, keyword searches are pre-set to search the Title, Lead Paragraph, or Indexing Terms.

The screenshot shows the LexisNexis website interface. On the left is a navigation menu with categories like 'Academic Search Forms', 'Quick Info', 'News', 'Business', 'Business News', 'Industry & Market', 'Accounting', 'Company Financial', 'Company Profiles', 'Compare Companies', 'SEC Filings', 'Directories', 'Legal Research', 'Medical', and 'Reference'. The 'Basic' search tab is highlighted with a red circle. The main content area is a search form for 'Industry & Market News'. It includes a 'Keyword' field with a red 'Entry Required' label and an example 'e.g. computer OR PC'. Below it is a 'Narrow search with additional terms' field with an example 'e.g. army OR military'. There is an 'Industry' dropdown menu set to 'Aerospace, defense, & aviation news' with a 'Source List' link. A 'Date' section has radio buttons for 'Previous six months' (selected) and 'From: To:'. At the bottom are 'Search' and 'Clear Form' buttons.

When you are presented with a Basic or Keyword search screen:

- Enter your primary concept in the first search box.
- You can structure your search using the Boolean operators, AND, OR, NOT.
- You can truncate search terms using and asterisk (*) to replace a single character, or an exclamation point (!) to replace an unlimited number of characters.
- Add terms to you search using the “Narrow search with additional terms” box.
- Follow the instructions below the search boxes to limit your search. These may include limiting to a particular publication, collection of publications, a specific category of information, and date.
- When you are finished, click the **Search** tab at the end of the search section of the screen.

Guided Searches are often available in these sections as well.

Search for Other Information

The search screens in this section of Lexis-Nexis™ will vary from section to section based on the type of information and type of document(s) being searched. Search screens are designed in this way to help you maximize search capabilities in each section of the database. Typically, these will be one of two types:

- 1) Very simple search screens similar to the Basic Search. These search screens will have one or two search boxes and possibly a series of drop down menus for you to apply limits or specify a collection or document type to search.

Sample Search Screen

The screenshot shows the LexisNexis website interface for Congressional Search Forms. The header includes the LexisNexis logo and navigation links: Home, How Do I?, Site Map, and Help. A left sidebar lists various search categories, with 'Bills' highlighted. The main content area is titled 'Search the full text of bills by keyword.' and includes a 'Tips' link. Below the title, there is a text box for entering keywords or titles, with an example 'e.g. tax reform'. There are also dropdown menus for selecting a Congress and a text box for the sponsor's name, with a 'List of Members' link. At the bottom of the form are 'Search' and 'Clear Form' buttons.

- 2) Search screens similar to the Guided Search. These screens will have multiple text boxes and will require you to make a number of decisions about how and where to search for your term(s).

Sample Search Screen

The screenshot shows the LexisNexis website interface for Environmental Abstracts. The header includes the LexisNexis logo and navigation links: Home, What's New?, Help, and Glossary. A left sidebar lists various search categories, with 'Environment Abstracts' highlighted. The main content area is titled 'Environment Abstracts@' and includes a 'Tips' link. Below the title, there is a text box for entering keywords, with a note 'ENTER ONE TO THREE KEYWORDS. Only abstracts that match all criteria you enter will be found.' There are three text boxes for keywords, each with a dropdown menu for selecting a category and a 'Subject List' link. Below the keywords, there is a 'SELECT PERIOD OF COVERAGE' section with a dropdown menu for selecting a period (e.g., 'Previous two years') and a 'FROM' section with text boxes for 'TO' and 'FROM' dates, and an 'Examples' link. At the bottom of the form are 'Search' and 'Clear Form' buttons.

For these sections of the database, select the category of information that you wish to search until you are presented with a search screen. Follow the instruction on the search screen or read the [Tips](#) for that section for particular search instructions.

Applying Limits

Limits vary from section to section of the database and are included on each search form or screen. Basic limit functions include date, search field, and publication.

Displaying Documents

There are four display formats available in Lexis-Nexis. Once you have executed a search, your results will be displayed in the Document List format. To change formats, simply click on the corresponding tab at the top of the list. Documents can be printed or downloaded in any of these formats.

Document List

This is the default display for search results. Displays basic information, in a numbered list, about the documents in your search results. The information includes the case name, title or headline, author or byline, source, and date. Other information may appear, depending on which sources you search.

Expanded List

Displays a numbered list with each search word in context surrounded by approximately five words.

Full

Provides the complete text of the documents in your search results.

KWIC™

Displays documents in the **Key Words In Context** format, showing each of your search terms surrounded by a window of text of approximately 20 words of text. The KWIC format helps you quickly determine whether or not a document applies to your research topic.

Navigating


To navigate through the database you can generally use the Back and Forward buttons of your Internet Browser.

- To change search screens, use the tabs at the top of each search form.
- To move within a list of documents, use the Previous and Next links at the top and bottom of any results list. OR use the Back and Forward buttons in your Internet Browser.
- To return to the main Lexis-Nexis screen from any page in the data, simply click on the word **Home** in the black bar at the top of each screen.

Exporting Documents

Once you have executed a search, a list of results will display in the Document List format. Documents can be printed, downloaded, or emailed.

Printing and Downloading

1. Use the document format tabs at the top of the results list, to display documents in the format you wish to print.
2. To select records for printing or downloading, click the check box to the left of each article title that you wish to print.
3. When you are finished, click the  button in the upper right corner of the results list.

For Full or KWIC format

4. Click the Display Document button to display your in a printable/downloadable format.
5. Use your browser's print or save commands to export the documents.

For Document List or Expanded List format

Follow steps 1-3 above for Printing and Downloading. A dialog screen will display.

4. Choose one of the options listed to select the documents you wish to export by clicking the radio button next to it.
5. Select the format you want from the **Format of Results** drop-down list.
6. Click Display Citations to display your document list in a printable/downloadable format.
7. Use your browser's print or save commands to export the documents.

Emailing

1. Use the document format tabs at the top of the results list, to display documents in the format you wish to print.
2. To select records for printing or downloading, click the check box to the left of each article title that you wish to print.
3. When you are finished, click the **Email** button in the upper right corner of the results list.

For Full or KWIC format

1. Enter an email address in the **Email this document to this email address** text box.
2. You may add a note in the **Add this note to the body of the Email** text box if you wish.
3. Click the **Email** button to send your email.

For Document List or Expanded List format

Follow steps 1-3 above for Emailing. A dialog screen will display.

4. Choose one of the options listed to select the documents you wish to export by clicking the radio button next to it.
5. Select the format you want from the **Format of Results** drop-down list.
6. Enter an email address in the **Email this document to this email address** text box.
7. You may add a note in the **Add this note to the body of the Email** text box if you wish.
8. Click the **Email** button to send your email.

Help

Access to the complete version of online help is available by clicking the **Help** link in the upper right corner of every screen. Context sensitive is available by clicking on the [Tips](#) link at the top right of each search form. Instructions for finding particular types of information and performing specific types of searches are also available in the **How Do I?** section located in the black header bar at the top of each screen.

Disconnecting

There is no formal mechanism to disconnect or logoff from the database. Once you have finished using the database, simply click the Home button in your browser.