



Archives and Special Collections

Archives

Hours: 9:00am-4:00pm (Monday-Friday)
Telephone: 212-263-8280

Location

The Archives is located in room 197 of the Medical Science Building, on the Mezzanine level of the Medical Library. The entrance to the Mezzanine (a set of wooden double doors) is located on the first floor of the Medical Science Building, adjacent to the elevators. Walk straight past the study area on the left, the Archives is the first door on the right, just past the row of locked book cases.

Description

The Archives houses the historical records of the New York University Medical Center and the New York University School of Medicine. It consists of official records of administrative and academic departments, audiovisual material and manuscripts determined to be of value in documenting the history of the institution. New materials are continually being added to the collection.

Access

The Archives is open to the public. Any person who is conducting legitimate historical research may schedule an appointment to use the materials.

Special Collections

The Special Collections of the Ehrman Medical Library consist of three distinct collections that exist to support historical research in the health sciences and to provide appropriate preservation for rare and unusual materials.

Carlisle Collection

The Carlisle Collection contains the library's collections in the history of medicine. The original donor, Robert James Carlisle, M.D., was a faculty member in the Department of Medicine during the 1920's and 1930's. It includes historical works, biographical works, and outstanding runs of the major medical directories. It consists of over 2,500 volumes. The collection is still open, with new titles in the history of medicine added regularly.

Materials in the Carlisle Collection are listed in MEDCat as:

[MED-C] Locked Cases (followed by a call number)

Carlisle books can be requested at the Circulation Desk. Historical and biographical works circulate for a four-week loan period. Directories in the Carlisle Reference Section do not circulate, and must be used in the library.



Heaton Collection



The Heaton Collection was the personal collection of Dr. Claude Heaton, physician and historian, who donated his collection to the Ehrman Medical Library. It consists of over 700 volumes on all aspects of medicine, and contains several rare items. The Heaton Collection is a closed collection, that is, no new volumes are ever added to it.

Materials in the Heaton Collection are listed in MEDCat as:

[MED-Heaton] Archives (no call number)

Materials can be requested from the Archives staff, Collection Development, or Library Administration, Monday - Friday, 9:00 a.m. - 4:00 p.m. Patrons are advised to make an appointment to view books, by contacting Archives at 212-263-8280. Heaton materials do not circulate, and must be used under supervision. They may not be photocopied.

James Collection

The James Collection consists of volumes published before 1914 that are not held in the Heaton or Carlisle collections. The collection also contains unusual items that are impossible to properly maintain or preserve in any other part of the library. The collection is named in honor of Dorthea Draper James, former president and manager of the Bellevue School of Nursing.

Materials in the James Collection are listed in MEDCat as:

[MED-James] Archives (followed by call number)

Materials can be requested from the staff in Archives, Collection Development, or Library Administration, Monday - Friday, 9:00 a.m. - 4:00 p.m. Patrons are advised to make an appointment to view books, by contacting Collection Development at 212-263-7850. James materials do not circulate, and must be used under supervision. Materials may not be photocopied.